

CLASS PARENT VOLUNTEER FORM

September 2010

Each school year, **two** parents are chosen per classroom to be class parents. Each class parent must be able to perform all of the responsibilities listed below:

1. Be a paid PTO member. The PTO membership fee is \$7.00 per family.
2. Attend PTO meetings. You may alternate meetings with your co-class parent.
3. Make telephone calls to other parents in your child's class in the event the emergency phone system is unavailable.
4. Work with your child's teacher in planning and attending three parties held during the school year (Halloween, Holiday and End of Year). Kindergarten classes have six parties.
5. Follow the NJ State Nutritional Guidelines now in effect. This information will be provided to all class parents including the list of "Foods of Minimal Nutritional Value".
6. Work closely with your child's teacher to be aware of specific food allergies of the students in your child's classroom to be certain no inappropriate foods are brought in.
7. Chaperone the class field trip.
8. Provide photos and/or publicity releases for special events in your class.
9. Agree to allow your name, phone and email address to appear in the School Directory.

Your immediate response will allow for timelier notification to those selected.

A Class Parent MUST be able to perform ALL of the above responsibilities and generally, the same person cannot be a class parent for the same child two years in a row. If interested, please fill out this form and return it in an envelope marked **JFK/PTO Class Parent** to the PTO mailbox by Friday, September 17th. If you have any questions, please call Jackie Prince at 973-790-9136.

Your name: _____	Home Phone: _____
E-mail: _____	Cell Phone: _____
Child's name: _____	Grade/Teacher: _____
Alternate child's name: _____	Grade/Teacher: _____
Alternate child's name: _____	Grade/Teacher: _____

I submitted my \$7.00 PTO membership dues under separate cover.

My \$7.00 PTO membership dues are enclosed.
(Please make checks payable to JFK PTO)